



# Immersive Driver CPC Training Consortium

Training Instructor Competence  
Profile & Register

May 2021 – V.1.0

# Immersive Driver CPC Training Consortium Training Instructor Competence Profile & Register



## Copyright © 2021.

All rights reserved. No part of this book may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, scanning, or otherwise, without the prior written permission of the publisher.

## Disclaimer

All the material contained in this book is provided for educational and informational purposes only. No responsibility can be taken for any results or outcomes resulting from the use of this material.

While every attempt has been made to provide information that is both accurate and effective, the author does not assume any responsibility for the accuracy or use/misuse of this information. All information contained in this document is accurate at the time of publication. It is the responsibility of the reader to update his/herself regularly on any changes to Road Traffic or Safety, Health and Welfare at Work legislation that may be relevant to driving for work.

## Document Change log

Training Instructor Competence Profile & Register			
Name	Date	Version Number	Description of change
James Tillyer	18.05.2021	1.0	Document Created

## Competence requirements

To ensure that drivers receive the best experience from our members, it's important that we introduce a competence profile for training instructors.

It helps you to understand the skills needed to deliver the best immersive training experience and ensures that high standards can be maintained.

### **Basic requirements**

- At least two years' experience working in the transport and logistics sector
- At least six months' experience delivering informal or formal training
- Attendance at one Driver CPC training course within the last five years
- Experience of downloading and using smartphone apps (App Store OR Google Play)
- Experience of using Microsoft PowerPoint to present and instruct
- Ability to engage and communicate effectively with drivers
- Good timekeeping skills

### **Advanced requirements (not necessary but desirable)**

- Holds a recognised qualification or certification in professional training or development
- Experience working as a professional driver of a large vehicle
- Experience of developing training material for professional drivers
- Individual membership of a CILT (Chartered Institute of Logistics and Transport) or CIPD (Chartered Institute of Personnel and Development)



The trainer(s) used to deliver periodic training courses must have appropriate qualifications / experience for training drivers. To help you monitor and meet these requirements and to aid us in the evaluation process you need to use the following instructor register.

Company		Consortium member number							
Date		Review Date Due							
Training Instructor Name	Effective Date as a Trainer for Periodic Training	Date Ceased as a Trainer	2 years working in transport and logistics?	6 months delivering informal or formal training?	Attended a Driver CPC course in the last 5 years?	Experience of downloading and using smartphone apps?	Experience of using Microsoft PowerPoint?	Can engage and communicate effectively with drivers?	Good timekeeping skills?
E.G. Derek Jones	23/04/21	N/A	Y	Y	Y	Y	Y	Y	Y

Trainer competence will be subject to evaluation as part of the application process. As part of the terms and conditions you must notify us when you intend to use a new training instructor and resubmit this table for review.



**FrancisKodak Design Lab Ltd. is an award-winning Design And Innovation Consultancy.**

FrancisKodak Design Lab Ltd. is a family-run design and innovation consultancy that has creativity, human-centred design and a passion for road safety as part of its DNA. Based in London and Budapest, we create value and positive impact through the design of cutting-edge software, physical products and service experiences.

**anet360** is researched, designed and developed by FrancisKodak Design Lab.

FrancisKodak Design Lab Ltd.

Company number: 08216640  
Registered office – Hurlingham Studios, Ranelagh Gardens, SW6 3PA, London  
VAT Number – GB 26111 63 42

Another Set of Eyes, ANET, ANET360, ANETPRO is a registered trademark of FrancisKodak Design Lab Ltd.  
Registration number: UK00003417482  
All rights reserved.



**Transformation is a consultancy and training developer serving the logistics and transport sector.**  
We deliver projects, raise standards, develop training and create audits to improve fleet and driver performance.

We're all about people; our focus is how to provide the best experience and develop products that connect with the end user.

Transformation Ltd.

Company number: 09497345  
Registered office – Unit 11, Shaw Barn, Whitesmith, East Sussex, UK BN8 6JD  
VAT Number – GB 211592729

Transformation is a registered trademark of Transformation Limited

All rights reserved.

Picture – for illustration purposes only – Copyright – Microsoft HoloLens

Immersive Driver CPC Training Consortium – Training Instructor Competence Profile & Register

