

Admin Plus Service T's and C's

1. Transformation Limited will deliver the service selected on the website
2. The scope of the work will be agreed with the customer before the service starts
3. The service is charged on a monthly basis
4. The contract term is 12 months for each service
5. Additional services can be added at any time
5. Transformation Limited will deliver the service with due care and attention
6. Any deviation from the scope of the work must be agreed in writing between both parties
7. Transformation Limited will maintain professional indemnity insurance
8. Customers can cancel the service at any time
9. No refund will be issued for early cancellation by customers
10. Transformation Limited will inform the customer of service expiry 30 days before the anniversary date
11. Customers have a right to complain. Complaints will be discussed, investigated and resolved to the satisfaction of both parties
12. These terms are bound by UK law and any dispute that cannot be resolved will be subject to the English judicial system

By ticking the T's and C's box on the website you agree to be bound by these terms